

Helle

KIRJASTOT
BIBLIOTEKEN
LIBRARIES

ENGLISH

Helle Library: Fees and Loan Periods

From 1 January 2025

helle.finna.fi

Fees and replacements

Fines and reminder fees

Fine	20c/loan/library opening day Maximum fine is €5/loan
Reminder (1st and 2nd reminder)	€2
Invoicing and debt recovery fees	Set individually by each municipality

Service charges

Hold on library material	Free
Uncollected hold	€1,50
Inter-library loan from the National Repository Library or libraries with regional development task	€6
Inter-library loan from other libraries in Finland	€12
Inter-library loan from abroad	Per actual costs
Inter-library loan copies	Per actual costs
Printout or copy	Set individually by each municipality

A customer loses their borrowing rights when they have outstanding payments of €30.
They recover their borrowing rights when their outstanding payments are below €30.

Replacement fees

The library lending the material sets the replacement fees.

New library card to replace lost or destroyed card	€2
Lost or irreparably damaged material	New item or replacement fee
Lost or damaged film/TV recording, CD/DVD disc	Replacement fee*
Protective case, bag or folder for material	Set individually by each municipality
Other replacements of damaged material	Set individually by each municipality

Minimum replacement fees

Children's magazine	€4	CD (music)	€15
Adults' magazine	€6	DVD or Blu-ray disc	€30
Children's book	€10	Audiobook package or MP3 audiobook	€30
Adult book	€15	CD/DVD package	€40
Audiobook	€15		

Other potential products for sale are priced separately by the library.

Material types and loan periods

The maximum number of loans is 100 loans/customer. In addition, there are limits for certain types of material listed in the table. There is no limit to the number of holds a customer can place. Loans can generally be renewed six (6) times, except for quick loans and items with holds on them.

Material type	Loan period	Holds allowed	Max. loans/customer
Book Map	28 days	yes	100
Sheet music and score Multimedia Working drawing Slide	28 days	yes	100
CD-ROM/DVD-ROM CD (music or speech) Cassette tape and record Video cassette Article	28 days	yes	50
Periodical Some textbooks Seasonal material (e.g. Christmas books)	14 days	yes	100
DVD and Blu-ray disc (film and TV recordings) Video game New arrivals (specially labelled new books and records)	14 days	yes	20
Other items**(e.g. exercise equipment, power consumption meter or headphones)	Set individually by each municipality		10
Quick loan	10 days	no	10
Inter-library loan	Dispatching library sets loan period		

Electronic material

Material type	Loan period	Holds allowed	Max. loans/ customer
E-book E-audiobook	According to each service's terms and conditions	According to each service's terms and conditions	According to each service's terms and conditions
E-films E-newspaper E-music	According to each service's terms and conditions	no	According to each service's terms and conditions

Material for library use only

Image (printed or electronic)
Manuscript
Microfilm and microfiche
Newspaper
Some online material
Some articles
Handbook material

- * For copyright reasons, film and TV recordings, CD/DVD-ROM discs and some other similar materials may not be replaced with a new copy. The replacement fees for these materials includes a royalty.
- ** These items and inter-library loans must be returned to the library they were borrowed from. Other borrowed material can be returned to any Helle library.